



Leicester
City Council

MEETING OF THE OVERVIEW SELECT COMMITTEE

DATE: THURSDAY, 30 JUNE 2022

TIME: 5:30 pm

**PLACE: Meeting Rooms G.01 and G.02, Ground Floor, City Hall, 115
Charles Street, Leicester, LE1 1FZ**

Members of the Committee

Councillor Cassidy (Chair)

Councillor Gee (Vice-Chair)

Councillors Batool, Halford, Joel, Joshi, Pantling, Porter, Thalukdar and Westley

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Francis Connolly (Scrutiny Policy Officer)

Angie Smith (Democratic Support Officer),

Tel: 0116 454 6354, e-mail: angie.smith@leicester.gov.uk
Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ

Information for members of the public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, and Scrutiny Commissions and see copies of agendas and minutes.

However, on occasion, meetings may, for reasons set out in law, need to consider some items in private.

Due to COVID restrictions, public access in person is limited to ensure social distancing. We would encourage you to view the meeting online but if you wish to attend in person, you are required to contact the Democratic Support Officer in advance of the meeting regarding arrangements for public attendance. A guide to attending public meetings can be found here on the [Decisions, meetings and minutes page](#) of the Council website.

Members of the public can follow a live stream of the meeting on the Council's website at this link:

<http://www.leicester.public-i.tv/core/portal/webcasts>

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, or by contacting us using the details below.

To hold this meeting in as Covid-safe a way as possible, all attendees are asked to follow current Government guidance and:

- maintain distancing while entering and leaving the room/building;
- remain seated and maintain distancing between seats during the meeting;
- wear face coverings throughout the meeting unless speaking or exempt;
- make use of the hand sanitiser available;
- when moving about the building to follow signs about traffic flows, lift capacities etc;
- comply with Test and Trace requirements by scanning the QR code at the entrance to the building and/or giving their name and contact details at reception prior to the meeting;
- if you are displaying Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting, please stay at home, and get a PCR test.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact:

Angie Smith, Democratic Support Officer on 0116 454 6354.

Alternatively, email angie.smith@leicester.gov.uk, or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

PUBLIC SESSION

AGENDA

NOTE:

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Separate guidance on attending the meeting is available for officers. Officers attending the meeting are asked to contact the Democratic Support Officer in advance to confirm their arrangements for attendance.

This meeting will be webcast live at the following link:-

<http://www.leicester.public-i.tv>

An archive copy of the webcast will normally be available on the Council's website within 48 hours of the meeting taking place at the following link:-

<http://www.leicester.public-i.tv/core/portal/webcasts>

FIRE / EMERGENCY EVACUATION

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to the area outside the Ramada Encore Hotel on Charles Street as directed by Democratic Services staff. Further instructions will then be given.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. CHAIR'S ANNOUNCEMENTS

4. MINUTES OF THE PREVIOUS MEETING

Appendix A

The minutes of the meeting of the Overview Select Committee meeting held on 24 March 2022 are attached and Members are asked to confirm them as a correct record.

5. TERMS OF REFERENCE FOR SCRUTINY COMMITTEES

Appendix B

To note the Terms of Reference for Scrutiny Committees.

6. MEMBERSHIP OF THE OVERVIEW SELECT COMMITTEE

To note the membership of the Overview Select Committee:

Chair: Councillor Cassidy
Vice-Chair: Councillor Gee

Councillors Batool, Halford, Joel, Joshi, Pantling, Porter, Thalukdar and Westley

7. DATES OF MEETINGS OF THE OVERVIEW SELECT COMMITTEE 2022/23

To note the dates of the Overview Select Committee meetings as follows:

Thursday 30 June 2022
Thursday 8 September 2022
Thursday 3 November 2022
Thursday 15 December 2022
Thursday 8 February 2023
Thursday 23 March 2023

The meetings will commence at 5.30pm.

8. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

9. PETITIONS

The Monitoring Officer to report on any petitions received.

10. TRACKING OF PETITIONS - MONITORING REPORT Appendix C

The Monitoring Officer submits a report that updates Members on the monitoring of outstanding petitions. The Committee is asked to note the current outstanding petitions and agree to remove those petitions marked 'Petitions Process Complete' from the report.

11. SURVEY OF LEICESTER Appendix D

The Director of Delivery, Communications and Political Governance submits a report which provides the Overview Select Committee with the details of, and some initial insights from, the recent Survey of Leicester. The report also introduces the survey, its scope, and how data from the survey could be used to inform work across the organisation.

The Overview Select Committee is recommended to note the completion the Survey of Leicester, and to consider how survey data could inform the work of Leicester's scrutiny commissions.

12. ANTI-POVERTY STRATEGY - MICROSITE DEMO

An online demonstration will be given at the meeting on a new platform in relation to the Council's anti-poverty strategy.

The microsite can be found at the following link to view in advance of the meeting; <https://www.leicester.gov.uk/anti-poverty/>.

13. FINANCE REPORTS

(i) REVENUE BUDGET MONITORING OUTTURN Appendix E 2021/22

The Deputy Director of Finance submits to the Overview Select Committee the final report for the monitoring cycle for 2021/22, and reports performance against the budget for the year.

The Committee is recommended to consider the overall position presented within the report and make any observations it sees fit.

(ii) CAPITAL BUDGET MONITORING APRIL- Appendix F MARCH 2021/22

The Deputy Director of Finance submits a report to the Overview Select Committee which shows the final position of the capital programme at the end of 2021/2022.

The Committee is recommended to consider the overall position presented within the report and make any observations it sees fit.

(iii) INCOME COLLECTION APRIL 2021 - MARCH 2022 [Appendix G](#)

The Deputy Director of Finance submits a report to the Overview Select Committee which details progress made in collecting debts raised by the Council during 2021/22, together with debts outstanding and brought forward from the previous year. It also sets out details of debts written off under delegated authority that it has not been possible to collect after reasonable effort and expense.

The Committee is recommended to consider the overall position presented within the report and make any observations it sees fit.

(iv) REVIEW OF TREASURY MANAGEMENT ACTIVITIES 2021/22 [Appendix H](#)

The Deputy Director of Finance submits a report to the Overview Select Committee which reviews how the Council conducted its borrowing and investments during 2021/22.

The Committee is recommended to note the report and make comments to the Deputy Director of Finance and the Executive as they wish.

14. QUESTIONS FOR THE CITY MAYOR

The City Mayor will answer questions raised by members of the Overview Select Committee on issues not covered elsewhere on the agenda.

15. OVERVIEW SELECT COMMITTEE WORK PROGRAMME [Appendix I](#)

The current work programme for the Committee is attached. The Committee is asked to consider this and make comments and/or amendments as it considers necessary.

16. ANY OTHER URGENT BUSINESS